

**Public Service Agreement 2010-2014 (Croke Park Agreement) Action Plan
 Integrated Action Plan for Radiological Protection Institute of Ireland**

1. Better human resource management <i>To include, for example, actions around the reduction of staff numbers; the redeployment of staff to areas of greatest need; the restructuring/reconfiguration of service delivery; changes to work practices; revisions in attendance arrangements; absence management; performance management etc.</i>		
Terms of the Public Service Agreement 2010 – 2014 (refer to all relevant paragraphs)	Action/commitment	Target Date for implementation
Greater Flexibility (4.18)	Avail of FÁS placement scheme as a cost neutral enhancement of resources while offering opportunity to an unemployed scientist	Q1 2012
Greater flexibility (4.18)	Strengthen RPII's core emergency response capability to ensure sustainability: Training of laboratory, technical assessment, administrative and communications staff on national emergency plan; Implement actions arising from Fukushima Review	Q4 2013 Q4 2012 Q4 2012
Greater flexibility – restructuring (4.3)	Strengthen the current regulatory system for ionising radiation, including the introduction of a risk-based approach to authorisation	Q4 2012
Greater flexibility – performance management (4.12)	Implementation of further enhancements to Performance Management and Development System (PMDS) model	Q1 – Q4 2012

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2. Better Business Processes		
<i>To include, for example actions to increase efficiency and productivity; rationalise core structures, business processes, accommodation requirements etc; establish shared service approaches, establish cross-functional teams/ new work structures, optimise the potential of new technology to streamline operations and generate efficiencies etc.</i>		
Terms of the Public Service Agreement 2010 - 2014	Action/Commitment	Target Date for implementation
Rationalisation of State Agencies (1.9)	Analyse potential benefits/costs of merger with EPA to support the critical review being undertaken by DECLG	Q2 2012
Rationalisation of State Agencies (1.9)	Further investigate the possibility of sharing services/resources with EPA in the context of the Joint Memorandum of Understanding	Q4 2012
Better business processes – new technology (4.13)	Data warehouse improvement project to improve accessibility and management of RPII's environmental data	Phase 1 – Q4 2012
Better business processes – new technology (4.13)	New high volume air sampler installed to ensure reliability of radiological data in the event of a nuclear accident abroad	Q4 2012

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Better Business Processes – Sharing resources (4.15)	Assessment of artificial radioactivity in Carlingford Lough undertaken in conjunction with Northern Ireland Environment Agency and University College Dublin	Q4 2013
Better business processes – new technology (4.13)	Implementation of HR software to support a more efficient and effective HR administration	Ongoing development to Q4 2014
Better business processes – new technology (4.13)	Implementation of a common computer system (Laboratory Information Management System - LIMS) across all of the RPII's laboratories.	Ongoing to Q4 2012
Better business processes – new technology (4.13)	Complete an IT and business process re-engineering project to support an efficient and effective regulatory function	Q4 2012
Better business processes – new technology (4.13)	Implement enhanced media monitoring systems to include social media	Q4 2012
Better Business Processes – Sharing resources (4.15)	Participation in the Health and Social Care Regulators Forum framework agreements for various services	Ongoing to end 2014

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Better Business Processes – Sharing resources (4.15)	Implement joint working on areas of mutual interest under the Memorandum of Understanding with the Health Service Executive	Ongoing to end 2014
Better Business Processes – Sharing resources (4.15)	Implement joint working on areas of mutual interest under the Memorandum of Understanding with the Health and Safety Authority	Ongoing to end 2014
Better Business Processes – Sharing resources (4.15)- possible future actions	Exploration of expertise that exists within other agencies/organisations that may be utilised to deliver advice on issues such as disposal of nuclear and radioactive waste	Ongoing to end 2014

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3. Delivering for the Citizen		
<i>To include, for example, actions to enhance service delivery to the public, including changes to the technology used, more online services, service integration, efforts to reduce information burdens on citizens through better data management/sharing of data, including around identity etc</i>		
Terms of the Public Service Agreement 2010 - 2014	Action/commitment	Target date for implementation
Greater flexibility – cross-stream working arrangements (4.4)	Completion of project to assess the impact of new nuclear build in the UK on Ireland. This project will be used to underpin RPII’s advice on new nuclear build issues for many years to come.	Q2 2012
Better business processes – new technology (4.13)	Implement IT and business process re-engineering project to support an efficient and effective regulatory function	Q4 2013
Better Business Processes – Sharing resources (4.15) – possible future actions	Investigate opportunities to take a more joined up approach with other agencies (EPA, FSAI, etc) towards the publication of environmental data.	To be explored during 2012 with EPA and FSAI.
Better Business Processes – Sharing resources (4.15)	Support key national initiatives in health and agriculture on maintaining preparedness for a nuclear accident abroad	Q4 2012

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Better business processes – new technology (4.13)	Review and strengthen emergency communications capability, including improving information provision via the website	Q2 2013
Better business processes – new technology (4.13)	Electronic distribution of annual report	Q4 2012
Better business processes – new technology (4.13)	Implement improved phone call management policy to enhance use of technology and improve service to the customer	Q2 2012
Better business processes	Implement a formal transparency policy for the RPII's licensing and inspections system	Q2 2013
Better business processes – new technology (4.13)	Implement a new National Dose Register to centralise storage of data for occupationally exposed workers	Q4 2012
Better Business Processes – Sharing resources (4.15)	Participate actively in the work of the Inter-Agency Group to develop a National Radon Strategy to reduce radon exposure in Irish homes and workplaces	Q4 2013

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Better management of risk (4.14)	Participate actively in the implementation of the national strategy on the management of radioactive waste in Ireland Drive initiatives to reduce the inventory of disused radioactive sources in Ireland	Ongoing to 2014 Q4 2012
Better management of risk (4.14)	Contribute actively to the development of more effective radiological protection and nuclear safety standards in Europe <ul style="list-style-type: none"> • Revision of the EU Basic Safety Standards Directive • Contribute to peer review of EU stress tests of European nuclear reactors 	<ul style="list-style-type: none"> • Expected Q2 2013 • Q2 2012
Better management of risk (4.14)	Implement clear desk policy to reduce the risk of a security breach, fraud and information loss	Q3 2012
Better management of risk (4.14)	Support DECLG in the ratification of the Euratom Drinking Water Directive	Q1 2014
Enhanced use of ICT (4.13)	Improve the functionality of the RPII website in line with customer expectations	Q4 2012